



Course Registration Form

Navigate Learning

Student Information

First Name	<hr/>
Last Name	<hr/>
Occupation	<hr/>
Sector	<hr/>
City	<hr/>
Country	<hr/>
Email Address	<hr/>
Mobile Number	<hr/>
Highest level of Qualification	<hr/>

Employer Information (if employer funded)

Employer Name	<hr/>
VAT No	<hr/>
Cost Centre	<hr/>

Employer Undertaking

I, the undersigned, hereby confirm that the student is authorized to enroll in this course and that funding will be provided by the aforementioned entity for which I am authorized to act on behalf of.

Name and surname	<hr/>
Date	<hr/>
Signature	<hr/>
Notes	<hr/>
	<hr/>

Course Information



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**Which course
are you enrolling
in?**

**Specify Course
Name**

**Are you a
current member
of any of these
institutions?**

Payment Plan

(Payment plan of 3-6 months payable before the start of the program)

Notes



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Enrolment Declaration

I, the undersigned, hereby confirm the following in relation to my enrollment:

1. Accreditation

Navigate Group (Pty) Ltd is an authorised training provider, a SAQA-accredited training institution, and a licensed compliance practice (License No. 7520). Certain discounts may only be available when enrolling directly through Navigate.

2. Direct Enrolment with Professional Body

Should I elect to enroll directly with the relevant Professional Body, I understand and accept that any Navigate-related discount will be forfeited.

3. Course Fees

I agree to settle all course fees in accordance with the invoice issued and, where applicable, the payment plan selected.

4. POPIA Consent

I consent to Navigate collecting, processing, and storing my personal information strictly for training, certification, and administration purposes.

5. Data Sharing

I acknowledge that certain personal details may be shared with professional bodies in South Africa and the United Kingdom for purposes of accreditation, certification, or professional recognition.

6. Cancellations

I understand that no cancellations are permitted within 15 days of the course start date, and therefore no refunds will be issued within this period.

7. Deferments

I may submit a written request for deferment, which will be reviewed by the Course Director of the respective Professional Body. Approval is not guaranteed.

8. Code of Conduct

I undertake to read and comply with the Code of Conduct of the relevant Professional Body upon successful enrollment.

9. SAQA Requirements

For QCTO-accredited courses, I undertake to provide a clear, legible copy of my Identity Document, Grade 12 Certificate, and any other supporting information required by QCTO.



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10. The full names and surname provided on the enrollment form must correspond exactly with those reflected on your official identification document (e.g., Identity Document, Passport, or equivalent). Navigate reserves the right to request a copy of such identification for verification purposes. Any discrepancies may result in delays or rejection of your enrollment.
11. Navigate reserves the right to amend cohort dates or, where necessary, to change the mode of delivery to online or hybrid instructor-led sessions. Participants will be notified of any such changes in advance.

Name and Surname	
Date	
Place	
Signature	

Please save your form and email it to hello@navigatelearning.io